



Residents, Education and Environmental Services Policy Overview Committee

Councillors on the Committee

Wayne Bridges (Chairman)
Michael Markham (Vice-Chairman)
Vanessa Hurhangee
Allan Kauffman
Heena Makwana
Stuart Mathers
Paula Rodrigues
Jan Sweeting
Steve Tuckwell

Date: WEDNESDAY, 27 JUNE
2018

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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Putting our residents first

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Head of Democratic Services
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Terms of Reference

The Following Terms of Reference are common to all Policy Overview Committees (referred to as “The overview role”):

1. To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. To monitor the performance of the Council services within their remit (including the management of finances and risk);
3. To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. To consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. To review or scrutinise decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. To make reports and recommendations to the Council, the Leader, the Cabinet, a Policy Overview Committee or any other Council Committee arising from the exercise of the preceding terms of reference.
7. In accordance with the Local Government and Public Involvement in Health Act 2007, to consider ‘Councillor Calls For Action’ (CCfA) submissions.

To perform the policy overview role outlined above in relation to the following matters:

1. Education Services and statutory education authority functions
2. School performance and attainment
3. School Transport
4. Relationships with Local Academies / Free Schools
5. Pre-School & Early Years Services
6. Youth Services & Careers Services
7. Juvenile justice & probation services
8. Adult Learning
9. Education and learning partnerships
10. Music & The Arts
11. Highways, traffic, parking & street environment
12. Local transport, including rail, cycling & London Underground
13. Footpaths and Bridleways
14. Road safety and education
15. Planning & Building Control
16. Libraries
17. The Borough’s heritage and history
18. Sport & Leisure services
19. Waste management & recycling
20. Green spaces, allotments, woodlands, conservation and sustainable development
21. Consumer Protection, Trading Standards & Licensing
22. Registrars & Bereavement Services
23. Local watercourses, drainage and flooding
24. Environmental Health, Air & Noise Quality

25. Local impacts of Heathrow expansion
26. Local impacts of High Speed Rail

Agenda

Chairman's Announcements

- 1** Apologies for Absence
- 2** Declaration of Interest in matters coming before this meeting
- 3** To confirm that all items marked Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private
- 4** To agree the Minutes of the previous meetings 1 - 6
- 5** Introduction to Overview and Scrutiny 7 - 14
- 6** Update on School Admissions 15 - 18
- 7** Cabinet Forward Plan 19 - 22
- 8** Multi-Year Work Programme: 2018-2020 23 - 26

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Minutes

RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE

27 March 2018

Meeting held at Committee Room 3 - Civic Centre,
High Street, Uxbridge



	<p>Committee Members Present: Councillors Michael White (Chairman) Tony Burles Judith Cooper (In place of Michael Markham) Patricia Jackson Kuldeep Lakhmana Allan Kauffman Judy Kelly Brian Stead</p> <p>LBH Officers Present: Kevin Byrne, Head of Health Integration and Voluntary Sector Partnerships Luke Taylor, Democratic Services Officer</p>
43.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>Apologies for absence were received from Councillor Markham and Councillor Allen, with Councillor Cooper substituting.</p>
44.	<p>DECLARATION OF INTEREST IN MATTERS COMING BEFORE THIS MEETING (<i>Agenda Item 2</i>)</p> <p>There were no declarations of interest.</p>
45.	<p>TO CONFIRM THAT ALL ITEMS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT ANY ITEMS MARKED PART 2 WILL BE CONSIDERED IN PRIVATE (<i>Agenda Item 3</i>)</p> <p>It was confirmed that all items on the agenda were to be considered in public.</p>
46.	<p>TO AGREE THE MINUTES OF THE PREVIOUS MEETING (<i>Agenda Item 4</i>)</p> <p>RESOLVED: That, subject to corrections of typographical errors, the minutes of the meeting held on 24 January 2018 be approved.</p>
47.	<p>AIR QUALITY REVIEW (<i>Agenda Item 5</i>)</p> <p>The Head of Health Integration and Voluntary Sector Partnerships was in attendance at the meeting to answer any questions related to the draft report.</p> <p>The Chairman commented that he was happy with the review, the report reads well and the finances detailed for the Air Text service had been confirmed by Cabinet, which should help to improve air quality awareness.</p>

Responding to Members' questions, the Head of Health Integration and Voluntary Sector Partnerships confirmed that the Health and Wellbeing strategy was agreed by the Health and Wellbeing Board in December, and that Air Quality was among the issues identified. It was the understanding of officers that the relevant recommendations from the review would be considered by Cabinet in due course, and, subject to Cabinet agreement, would form part of the overall Air Quality Action Plan which was part of the Joint Health and Wellbeing Strategy.

Councillors noted that school coaches that pull over in school pick-up or drop-off areas would lead to pollution, and recommended that an addition be made to recommendation B to reflect this concern. It was suggested that recommendation B1 be altered to read "the action plan should maintain a strong focus on Hillingdon school travel plans. It should prioritise work with schools most affected by air pollution, particularly to explore measures to tackle car / coach idling emissions".

Members also commented that school travel plans should be reviewed with a view to tackling coach emissions, and it was noted that although many schools were academies and the Council would not have control over this issue, where the Council did have a say, the addition of tackling coach emissions should be made to any travel plans.

The Committee agreed that a further paragraph could also be added to expand on recommendation B1, which noted that travel plans should include reference to large vehicle pickups, coaches, or taxis.

Members agreed that it was a thorough review and were happy with the outcome.

RESOLVED: That the relevant changes be made to the review on Air Quality, and the review be advanced to the next stage.

48. **FUTURE REVIEW TOPICS** (*Agenda Item 6*)

Members considered potential future review topics for the Committee to consider over the forthcoming year. A number of suggestions were put forward, and these are detailed below:

Crossrail – the impact of Crossrail on local residents?

Borough Heritage & History Access – Considering the accessibility, parking, etc. at the Borough's historical or heritage sites.

Recycling – The cost of recycling in the borough could be investigated.

Heathrow & HS2 – The impact of the potential Heathrow expansion and HS2 on the Borough

The Committee agreed to revisit this item at the next meeting, when further suggestions could be made.

RESOLVED: That the suggestions for future review topics were noted.

49. **WORK PROGRAMME** (*Agenda Item 7*)

	RESOLVED: That the work programme 2018/19 was noted.
	<p>The Chairman informed Members that this was his final Committee meeting as he was not standing for re-election, and thanks all Councillors who served on the Committee for their support, and wished them all success in the future.</p> <p>Members thanked the Chairman for his hard work on the Committee and wished him well for the future.</p>
	The meeting, which commenced at 5.30 pm, closed at 5.55 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Luke Taylor on 01895 250185. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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Minutes

RESIDENTS, EDUCATION AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE

10 May 2018

Meeting held at Council Chamber - Civic Centre,
High Street, Uxbridge



	Committee Members Present: Councillors Wayne Bridges (Chairman), Michael Markham (Vice-Chairman), Vanessa Hurhangee, Allan Kauffman, Heena Makwana, Stuart Mathers, Paula Rodrigues, Jan Sweeting and Steve Tuckwell
1.	ELECTION OF CHAIRMAN (<i>Agenda Item 1</i>) RESOLVED: That Councillor Bridges be elected as Chairman of the Residents', Education and Environmental Services Policy Overview Committee for the 2018/2019 municipal year.
2.	ELECTION OF VICE CHAIRMAN (<i>Agenda Item 2</i>) RESOLVED: That Councillor Markham be elected as Vice Chairman of the Residents', Education and Environmental Services Policy Overview Committee for the 2018/2019 municipal year.
	The meeting, which commenced at 8.55 pm, closed at 9.00 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Neil Fraser on 01895 250692. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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THE ROLE OF POLICY OVERVIEW COMMITTEES

Committee name	Residents, Education and Environmental Services Policy Overview Committee
Officer reporting	Neil Fraser – Democratic Services
Papers with report	None
Ward	All

HEADLINES

To provide Committee Members with information about:

1. The general purpose and role of the Council's policy overview and scrutiny arrangements;
2. The Committee's updated remit, i.e. Terms of Reference agreed by Council on 10 May;
3. How reviews are undertaken and ways in which Members can add value to their findings; and
4. Consider potential next review topic ideas.

RECOMMENDATIONS:

That the Committee:

- 1. Note the information within the report;**
- 2. Consider potential next review topic ideas and;**
- 3. Provide any comments or feedback to Democratic Services.**

SUPPORTING INFORMATION

Larger local councils are required to have more than one overview and scrutiny committee as part of their core governance arrangements. The structure is local choice and most unitary councils have a number of such committees usually structured around cross-cutting service areas, engaging Councillors not in the Cabinet in a variety of activity. Their role is similar to that of Select Committees in Parliament, broadly to:

1. To assist in the development of Council policy;
2. To question and evaluate the actions of the Executive, both before and after decisions are taken; and
3. Have the power to make reports and recommendations on such matters.

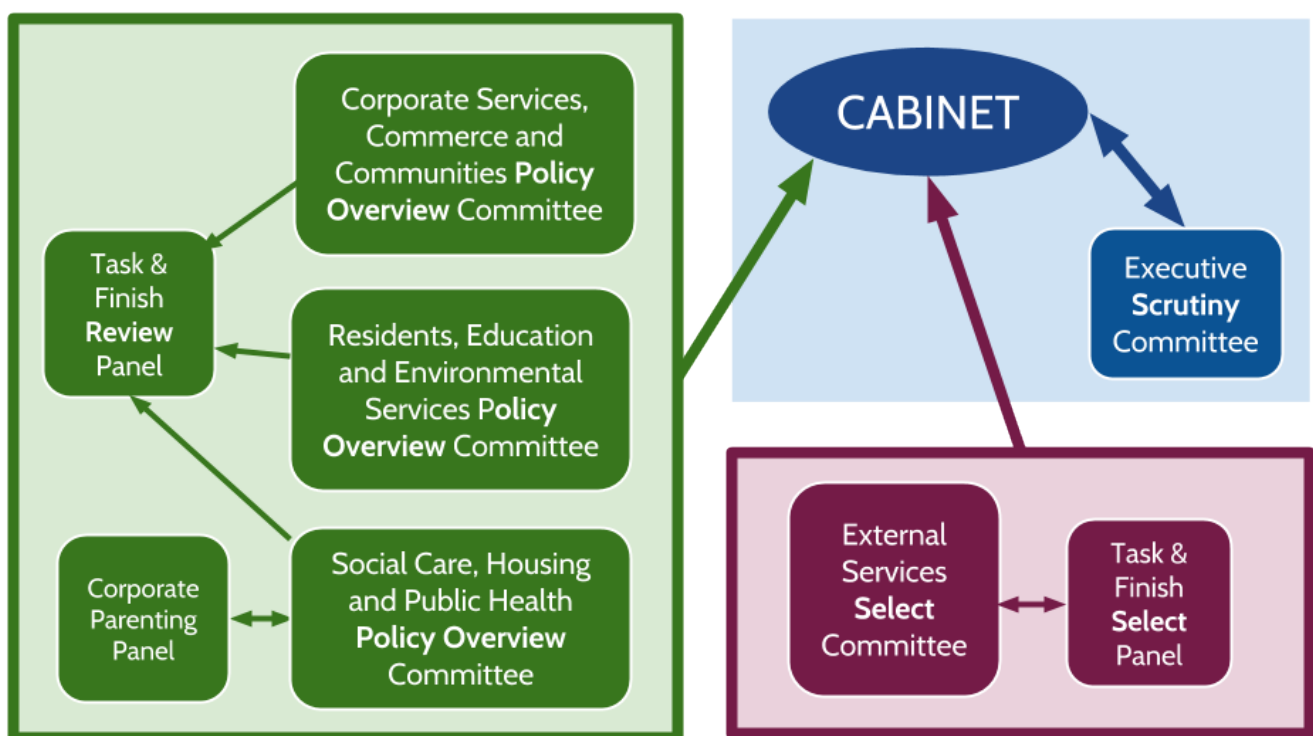
In Hillingdon, our policy overview, scrutiny and select committees undertakes a wide range of work in support of the above role, including:

- Monitoring the Forward Plan / pre-decision input on the Cabinet's upcoming business

- Formal post-Cabinet decision scrutiny (call-in option undertaken by the Executive Scrutiny Committee only)
- Undertakes statutory Health / Police scrutiny activity (this is by the External Services Select Committee only)
- Can review past decisions / Council actions
- Undertake policy reviews on topics within their remit
- Review implementation of previous reviews
- Comment on the annual budget before it's approval
- Provide comments on key policy framework documents before approval, e.g. Local Plan
- Monitors budget / performance / services / complaints twice a year
- Receives information reports on areas within their remit
- Oversees the statutory "Councillor Call for Action" (mechanism of last resort) which has not yet been used in Hillingdon.

Changes agreed by Council on 10 May 2018

Full Council recently agreed structural changes to the way the Council's overview and scrutiny arrangements operate, streamlining the number of Policy Overview Committees and refreshing and consolidating their terms of reference as shown below:



Multi-year work programmes

Fundamentally, and this will be outlined in a later report on the agenda, Council was agreed that individual Policy Overview Committee work programmes will span across multiple municipal years to provide more flexibility in undertaking in-depth reviews, timetabling and reporting of findings to

Cabinet [or reporting to full Council should the Government introduce anticipated changes in guidance as set out in the Council report]. Also, as the conventional 'deadline' of completing reviews within a traditional municipal year will no longer exist, this opens up greater opportunities to engage with witnesses and residents, increasing the value of the Committee's findings. Multi-year work programmes also enable the Committee to better plan ahead for monitoring purposes, e.g. past reviews and update reports on matters.

A report later on this agenda sets out the initial "draft" multi-year work programme, that the Committee will update and refine as the months and years progress.

Task and finish review activity

Council also enabled [only should it be decided] that the Chairmen of the three new Policy Overview Committees may jointly agree to establish a single Task and Finish Review Panel at any one time to undertake either a focussed review within a particular committee's remit, or a cross-cutting review that covers the remit of more than one committee.

New Terms of References

All Policy Overview Committees have generic Terms of Reference as set out below:

- To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
- To monitor the performance of the Council services within their remit (including the management of finances and risk);
- To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
- To consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
- To review or scrutinise decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
- To make reports and recommendations to the Council, the Leader, the Cabinet, a Policy Overview Committee or any other Council Committee arising from the exercise of the preceding terms of reference.
- In accordance with the Local Government and Public Involvement in Health Act 2007, to consider 'Councillor Calls For Action' (CCfA) submissions.

The Committee's direct remit of activity

This Committee's specific Terms of Reference are set out below. This sets the parameters (or service areas) in which the Committee can undertake reviews, present findings, request reports and provide direct input on matters. It is important that Committee remains wholly within their Terms of Reference and Democratic Services can advise further on this if required at meetings:

1. Education Services and statutory education authority functions
2. School performance and attainment

3. School Transport
4. Relationships with Local Academies / Free Schools
5. Pre-School & Early Years Services
6. Youth Services & Careers Services
7. Juvenile justice & probation services
8. Adult Learning
9. Education and learning partnerships
10. Music & The Arts
11. Highways, traffic, parking & street environment
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24. Environmental Health, Air & Noise Quality
25. Local impacts of Heathrow expansion
26. Local impacts of High Speed Rail

Undertaking policy reviews

Over the years, Policy Overview Committees have undertaken successful in-depth reviews of Council services and policies. This has resulted in a number of positive changes locally, with some also affecting policy at a national level. Such committees engage Councillors in a wide range of Council activity and build a greater understanding about service provision to residents.

Review phases

The typical phases of a review are as follows:

1. Selection of topic
2. Scoping the review / setting out objectives
3. Witness & evidence stage (this is the main activity)
4. Draft recommendations considered / early draft of review report
5. Final report approved by Committee
6. Referred to Cabinet for consideration
7. Monitoring the implementation of recommendations once approved / amended by Cabinet at meetings, i.e. in six months

Selecting review topics

It is always best to sound out potential review topics early on. In respect ideas of areas to review these can come from a variety of sources e.g: Committee Members; Council officers; External partners / residents and Cabinet Members. When a Committee considers a potential review topic, we recommend running it past the following criteria as part of our scorecard (see Appendix A); i.e. topics that are:

- Resident-focused
- Under the correct remit of the Committee
- Matters the Council has influence over
- New issues
- Achievable for the Council
- Can gain wider organisational buy-in and support
- Drive improvement / efficiency
- Provide early warning or resilience for national changes
- Investigate the 'big issues' locally or nationally within Hillingdon

Witness and evidence stage

Ultimately, any Policy Overview Committee's efforts are at their best when external witnesses and residents participate, adding value to intelligence gathering and findings. In support of this, Committees have undertaken a variety of both formal and informal activity "in meetings" and "outside meetings". It is important to pull together a broad evidence based for any potential findings later on. Additionally, the ability for Councillors to bring their 'local' insight is highly valuable. Activities the Committee can undertake include:

- Surveys / social media
- Promotion of review to seek views
- Invite the relevant Cabinet Member to attend for their views
- Question key council officers
- Hold informal workshops
- Networking events, e.g. with partners
- Have closed meetings, i.e. confidential, such as social care clients
- Commission reports from council officers / externally
- Request data and intelligence on the topic
- Visits to other local authorities
- Undertake site visits within the Borough or council facilities
- Appoint experts or advisors to join the Committee throughout its review
- Selecting the best range of witnesses to get a real user / resident perspectives
- Invite national experts in their field

Whilst information will be provided to Councillors, it may be helpful when preparing for this stage of a review, that Councillors:

- Prepare their draft questions for each witness in advance;
- Read a witness bio or find out more about their organisation;
- Do their own additional research on the topic - you may find something officers don't!

- Use their network of councillors in other local authorities to seek views;
- Tell residents at Surgeries / Ward Walks about your review, get their thoughts.

Drafting recommendations

After hearing from witnesses and receiving evidence, the Committee then will meet to pull together all the information and shape its collective findings. Any final recommendations that come to Cabinet ideally should:

- Meet the initial aims / objectives of the review
- SMART: Specific, Measurable, Achievable, Relevant, Time-bound
- Not be a short-term fix, but a lasting outcome
- Affordable or can be aligned neatly with the MTFF process
- Based on a broad evidence base as possible
- Seek to review or amend existing approved policies (as opposed to new ones)
- If publicity or wider engagement or education is recommended, to target such communications as best as possible
- Consider 'conclusions' as well as specific recommendations

Nearer this time, Democratic Services staff supporting the Committee will advise further on drafting recommendations. Throughout this process, their role is critical to the Committee, to guide Members and secure the information and witness activity that Members wish to undertake. They also draft alongside the Chairman, the final report for the Committee to consider.

Possible next review topic ideas

Below is a list of recent review topics over the last 3 years (within the Committee's revised remit) to give an example of what has already been done:

2015/16

- Hoarding in Hillingdon
- The mechanism for reviewing major developments in the Borough and identifying lessons to be learned for the planning process

2016/17

- Charity Waste
- The Council's current and future relationship with Academies and Free Schools
- Supporting educational aspiration for disadvantaged children

2017/18

- Shisha Establishments
- Air Quality

In discussion with the Chairman, and following suggestions raised through other sources, the following initial topic idea is presented to the Committee to consider. Clearly, Committee Members may also have their own ideas to suggest as part of this first stage in the review process. Further

discussion of this topic will take place later in the meeting.

- Payment modernisation across key resident services, including new car parking payment technologies to improve user experience

Implications on related Council policies

Policy Overview Committees are at the heart of how the Council shapes policy at Member level.

How this report benefits Hillingdon residents

Policy Overview Committees directly engage residents in shaping policy and recommendations from the Committees seek to improve the way the Council provides services to residents.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

Council Constitution

Appendix A - Review topic selection scorecard

Resident-focused - High impact on residents and the community, with public interest and scope for making a positive difference (whether universal or a targeted group or area, e.g. young people or a particular town centre)	
Correct remit - is it covered in the Committee's Terms of Reference and does it cut across into the domain of other Committees? If it does, narrow the topic or consider suggesting the Corporate Services POC considers it, or perhaps a joint Committee working group review if the respective Chairmen and Committees agree.	
Influence - A topic that affects residents, groups, businesses and other key stakeholders in Hillingdon and relates to a service, event or issue in which the Council is in control of, has a significant stake in or has influence over, e.g. with partners.	
New - A new and fresh topic preferably. One which has not previously been reviewed by a Committee in the last 2-3 years, or which is not currently being reviewed by another Committee or internally.	
Achievable - A good level of expertise, best practice and information is available to draw on to complete this review. Committee resources, departmental plans and organisational timings permit a successful review with positive recommendations, during the current municipal year. Is the review ToR too wide and need to be narrowed to be achievable? Will the Committee's work programme accommodate the review?	
Wider organisational support - A topic that is likely to receive organisational buy-in from the Committee and wider Council. Possibly support from partner organisations to add value to existing work.	
Drives improvement - a service or area of partnership that has been identified internally or externally that requires improvement in the medium-long term and would benefit from Members' insight. Performance risks or areas of consistent under-performance.	
Drives transformation and efficiency - in support of the Council's objectives, any areas where service re-modelling is under consideration in the longer-term, that with Members' insight can help to deliver future savings, efficiencies and VFM.	
National and local - a topic that will assist the Council in the implementation or awareness of external challenges, new legislation, national policy or the changing role of the public sector. A topic relevant to Hillingdon's residents that seeks to lobby change in national legislation, policy or practice.	

SCHOOL ADMISSIONS UPDATE

Committee name	Residents, Education and Environmental Services Policy Overview Committee
Officer reporting	Dan Kennedy – Residents Services
Papers with report	None
Ward	All

HEADLINES

To provide the Committee with an update on the allocation of primary and secondary school places offered in the Borough for September 2018.

RECOMMENDATION:

That the Committee:

- Note the information within the report.**

SUPPORTING INFORMATION

Secondary School Places

PAN-London data on secondary school places offered was released on 1st March 2018. This provides information about the preferences of school places met across London.

- The following table summarises the offers made to secondary school places in Hillingdon for the last five admission years and also compares the preferences met across London in 2018.

	Preferences for a School Place – Met/Offered							
	1st	2nd	3rd	4th	5th	6th	Preference 1-6	Other Offer
2018 number of apps	2329	472	227	126	71	48	3273	168
2018%	67.68%	13.72%	6.60%	3.66%	2.06%	1.39%	95.11%	4.89%
2017 number of apps	2305	497	235	116	54	36	3243	173
2017%	67.48%	14.55%	6.88%	3.40%	1.58%	1.05%	94.94%	5.06%
2016 number of apps	2359	477	179	100	65	31	3211	112
2016%	70.99%	14.35%	5.36%	3.00%	1.95%	0.93%	96.58%	3.37%
2015 number of apps	2267	400	177	55	42	16	2957	87

Part I: Public – Members, Public and Press

Residents, Education and Environmental Services POC – 27 June 2018

2015%	74.47%	13.14%	5.81%	1.81%	1.38%	0.53%	97.14%	2.86%
2014 number of apps	2287	352	150	69	39	20	2917	96
2014 %	75.90%	11.68%	4.97%	2.29%	1.29%	0.66%	96.81%	3.19%
PAN London average 2018 %	66.01%	14.82%	6.48%	3.25%	1.57%	0.89%	93.02%	6.98%

Notes: percentages may not sum to 100% as applications which are then withdrawn by parents/guardians are not shown in the table.

2. There has been a 4.4 per cent increase in applications across London - Hillingdon experienced a 0.7 per cent increase reflecting a growing population and a higher demand for school places. Despite the increase and a record high of 3,441 applications in total for secondary school places Hillingdon remains as the top borough in West London for families receiving an offer at one of their preferred secondary schools. To meet the challenge, Hillingdon Council is investing £260 million into its school expansions programme, which is one of the largest in London.
3. On National Offer Day Hillingdon offered 100 per cent of our applicants a school place.
4. Parents applying for selective schools, where places are based on a child's ability or subject aptitude but there is no pre-determined pass mark, can have no certainty of being offered a place, as this is dependent not only on how their child does in a test, but how they perform in relation to other applicants.
5. Similarly, although applicants for denominational schools may be confident that they will meet criteria based on the degree of church attendance or commitment, the offer of a place will depend on the number of other applicants who do so and other criteria which are used as a tie-breaker (such as distance from the school).
6. 95.11 per cent of Hillingdon pupils received one of their preferred choices. This is above the London average of 93.02 per cent.
7. 67.68 per cent of pupils were allocated their first choice of secondary school. Some parents choose to put a single school on their application form. Other parents, who are aware that all their preferences will be considered equally, may decide to use their first preference to rank a school which their child is less likely to be offered and put their more realistic options lower down the list. Therefore it is important to consider how well all preferences have been met, as these are likely to have been more than satisfactory to many parents.
8. To meet the growing demand for school places in the borough, we have invested £12.3 million to rebuild and expand Oak Wood School in Hillingdon, formerly Abbotsfield School, which is providing 1,350 secondary school places in the borough. This includes the Vocational Training Centre.
9. Hillingdon have also approved plans to offer an additional 300 secondary school places at Vyners School in Ickenham, and the expansion of Ruislip High School will create a further 174 extra places for future admissions.

10. Swakeleys School have permanently expanded to offer an additional 60 places for each year 7 year group from September 2018 which continues to support choice for parents.

Primary School Places

PAN-London data on primary school places offered was released on 16 April 2018. This provides information about the preferences of school places met across London.

11. The following table summarises the offers made to primary school places in Hillingdon for the last five admission years and also compares the preferences met across London in 2018.

	Preferences for a School Place Met/Offered							
	1st	2nd	3rd	4th	5th	6th	Preference 1-6	Other Offer
2018 number of apps	3481	262	79	22	8	3	3855	54
2018%	89.05%	6.70%	2.02%	0.56%	0.20%	0.08%	98.61%	1.39%
2017 number of apps	3478	269	77	24	9	4	3861	60
2017%	88.7%	6.9%	2.0%	0.6%	0.2%	0.1%	98.5%	1.5%
2016 number of apps	3506	309	101	63	23	11	4013	81
2016%	85.64%	7.57%	2.42%	1.54%	0.54%	0.27%	97.98%	1.97%
2015 number of apps	3517	301	134	42	16	6	4016	110
2015%	85.18%	7.29%	3.24%	1.02%	0.39%	0.15%	97.27%	2.66%
2014 number of apps	3326	325	116	44	27	13	3851	66
2014%	84.39%	8.25%	2.94%	1.12%	0.69%	0.33%	97.72%	1.79%
PAN London Average 2018 %	86.55%	7.21%	2.26%	0.96%	0.41%	0.22%	97.61%	2.39%

Notes: percentages may not sum to 100% as applications which are then withdrawn by parents/guardians are not shown in the table.

12. There has been a 2.3 per cent decrease in applications across London - Hillingdon experienced a 0.3 per cent decrease. The Pan London Admissions Board are aware that lower birth rates in 2014 could affect the number of children starting primary school in London this year. It is also expected that a range of other factors, including property prices in some areas and welfare reform changes, have also contributed to this.
13. Despite Hillingdon still receiving high levels of demand for school places, 98.6 per cent of applicants received an offer at one of their preferred primary schools, which is above the London average (97.6 per cent) and the highest across West London.
14. Hillingdon Council received 3,909 applications and has offered 97.77 per cent of pupils one of their top three schools, with 89.05 per cent of primary school children receiving their first choice.

15. On National Offer Day Hillingdon offered 100 per cent of our applicants a school place.
16. Some parents choose to put a single school on their application form. Other parents, who are aware that all their preferences will be considered equally, may decide to use their first preference to rank a school which their child is less likely to be offered and put their more realistic options lower down the list. Therefore it is important to consider how well all preferences have been met, as these are likely to have been more than satisfactory to many parents.
17. The council has continued to meet increasing demand for school places and has invested more than £153 million into primary schools as part of a wider £260 million school expansion programme, which is one of the largest programmes in London.
18. Since 2011, the council has built three new state-of-the-art primary schools and permanently expanded 24 existing schools in Hillingdon to create 6,615 new primary school places. Work is underway to provide a further 420 places at Hillside Infant and Junior Schools in Northwood, and Warrender Primary in Ruislip.

Implications on related Council policies

There are no direct implications on council policies arising from this report.

How this report benefits Hillingdon residents

Investment in schools to adequately address the impact of the population increase within the London Borough of Hillingdon has ensured every child has been offered a school place as close to home as possible.

Financial Implications

Corporate Finance has reviewed this report and confirms that there are no direct financial implications arising from the recommendations set out above.

Legal Implications

The Borough Solicitor confirms that there are no specific legal implications arising from this report. Legal advice is provided whenever necessary, in particular cases, to ensure that the Council's Interests are protected.

BACKGROUND PAPERS

NIL

CABINET FORWARD PLAN

Committee name	Residents, Education and Environmental Services Policy Overview Committee
Officer reporting	Neil Fraser, Democratic Services Officer
Papers with report	Appendix A – Forward Plan
Ward	All

HEADLINES

The Committee is required by its Terms of Reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by the Cabinet or by the Cabinet Member).

RECOMMENDATIONS

That the Residents, Education and Environmental Services Policy Overview Committee notes and comments on items going to Cabinet.

SUPPORTING INFORMATION

The latest published Forward Plan is attached.

Implications on related Council policies

Policy Overview Committees are at the heart of how the Council shapes policy at Member level.

How this report benefits Hillingdon residents

Policy Overview Committees directly engage residents in shaping policy and recommendations from the Committees seek to improve the way the Council provides services to residents.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

None at this stage.

Classification: Public

Residents, Education and Environmental Services Policy Overview Committee – 27 June 2018

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				Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Public / Private Decision & reasons
Ref	Upcoming Decisions	Further details	Ward(s)						
SI = Standard Item each month Council Departments: RS = Residents Services SC = Social Care AD = Administration FD= Finance									
Cabinet - 26 July 2018									
258	Revised Financing Scheme for Schools	Cabinet will be asked to consider changes to the Scheme for Financing Schools in light of new guidance from the Government, particularly on the treatment of loans to schools.	N/A		Cllr David Simmonds CBE	FD – Peter Malewicz	Schools Forum	NEW	Public
Cabinet – 27 September 2018									
252	Consultation Draft Third Local Implementation Plan and Annual Spending Submission 2019/20	Cabinet will consider the Council's various submissions to Transport for London for funding on local transport infrastructure projects for the ensuing financial year	All		Cllr Keith Burrows	RS – Alan Tilly			Public

SI	School Capital Programme Update	The biannual update to Cabinet on the Council's major school infrastructure programme and upgrades to schools to deliver a good quality education for all children in the Borough	Various		Cllr David Simmonds CBE / Cllr Jonathan Bianco	RS - Jean Palmer OBE / Bobby Finch			Public
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RESIDENTS, EDUCATION AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE - WORK PROGRAMME

Committee name	Residents, Education and Environmental Services Policy Overview Committee
Officer reporting	Neil Fraser, Chief Executive's Office
Papers with report	Appendix A – Work Programme
Ward	All

HEADLINES

To enable the Committee to note future meeting dates and to forward plan its work for the current municipal year.

RECOMMENDATIONS

That the Residents, Education and Environmental Services Policy Overview Committee considers the report and agrees any amendments.

SUPPORTING INFORMATION

- The Committee's meetings will start at 7pm and the witnesses attending each of the meetings are generally representatives from external organisations, some of whom travel from outside of the Borough. The meeting dates for this municipal year are as follows:

Meetings	Room
27 June 2018	CR 6
19 July 2018	CR 6
04 September 2018	CR 6
08 October 2018	CR 6
05 November 2018	CR 6
22 January 2019	CR 5
26 February 2019	CR 6
21 March 2019	CR 6
16 April 2019	CR 6
June 2019 meeting	TBC
July 2019 meeting	TBC
September 2019 meeting	TBC
October 2019 meeting	TBC
November 2019 meeting	TBC
December 2019 meeting	TBC

Classification: Public

Residents, Education and Environmental Services Policy Overview Committee – 27 June 2018

Implications on related Council policies

Policy Overview Committees are at the heart of how the Council shapes policy at Member level.

How this report benefits Hillingdon residents

Policy Overview Committees directly engage residents in shaping policy and recommendations from the Committees seek to improve the way the Council provides services to residents.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

None at this stage.

Multi year work programme

Residents, Education & Environmental Services

[illegible]

Title of Review B

Topic selection / scoping stage

Witness / evidence / consultation stage

Findings, conclusions and recommendations

Final review report agreement

Target Cabinet reporting

Post-review monitoring

Regular business items

School Admissions Update	X
Annual complaints & service update report	X
Standards & Quality in Education (attainment) report	X
Regular Schools Planning Update	X
Budget Planning Report for Residents Services	X
Cabinet's budget proposals for next financial year	X
Cabinet Forward Plan monitoring	X

One-off business items

Introductory report on overview and scrutiny	X				
Information item on Restorative Justice (young offenders)					
Information item on Allotments			X		
Information item on Flooding				X	
Information item Highways Maintenance					X
Past Review monitoring - Street Lighting (2009/10)					
Past review monitoring - Regulations & Byelaws relating to Cemeteries & Burial Grounds within Hillingdon (2012/13)					X

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